**PeopleAdmin Non Selection Reasons**

**Updated 10/25/16**

Not Interviewed, Not Selected:

1. Contacted but declined interview
2. Unable to contact
3. Accepted offer outside University
4. Selected for another University position
5. Applicant is unable to meet position scheduling requirements
6. Application review shows lack of directly related skills and abilities
7. Application review shows sufficient skills and abilities, but less than the selected candidate
8. Applicant does not meet essential skills requirements posted
9. Application materials inconsistent with position requirements
10. Responses to screening questions inconsistent with application materials
11. Other (open text box provided)

Interviewed, Not Selected:

1. Withdrew from consideration
2. Accepted offer outside University
3. Selected for another University position
4. Interview responses inconsistent with application information
5. Inadequate communications skills demonstrated during interview
6. Lack of sufficient, directly related skills and abilities demonstrated during interview
7. Lack of understanding of the scope of the position’s duties demonstrated during interview
8. Sufficient skills and abilities demonstrated during interview, but less than the selected candidate
9. Unacceptable/unfavorable recommendation from reference(s)
10. Unable to obtain reference information
11. Reference revealed unacceptable job performance/work history
12. Public Safety Only – did not pass job related testing (physical, psychological, drug, or polygraph)
13. Unacceptable verified criminal and/or driving history
14. Interview revealed a less favorable driving history than the selected candidate
15. Other (open text box provided)