|  |
| --- |
| PEER EVALUATION **Instructions:** You MUST complete a rating of all other members of your group. If you do not rate each member of your group, a score of zero will be given to you on the peer evaluation portion of your grade. All rating information will be kept confidential. No group member will see the rating sheets. They will only be used by the Course Director to help determine individual contributions to the overall group efforts.  You have 20 points to allocate to each of your group members based on their contributions throughout the semester. Please consider attendance, availability, dependability, the quality of the ideas and how the member contributed to the group’s work. The points allocated to each person will be summed and serve as their peer evaluation grade for the course. |

Below is a sample peer evaluation: Bob completed the first form, Julie the second, John the third and Sally the last.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Bob’s evaluation | | Julie’s evaluation | | John’s evaluation | | Sally’s evaluation | |
| **Bob** | --- | **Bob** | 8 | **Bob** | 7 | **Bob** | 6 |
| **Julie** | 11 | **Julie** | --- | **Julie** | 13 | **Julie** | 9 |
| **John** | 9 | **John** | 4 | **John** | --- | **John** | 5 |
| **Sally** | 0 | **Sally** | 8 | **Sally** | 0 | **Sally** | --- |
| **Total** | 20 | **Total** | 20 | **Total** | 20 | **Total** | 20 |

The summary of the peer evaluations is below. Each evaluator allocated 29 points when completing the evaluation. However you will see below that some team members received more than 29 points. Bob received 32 points; Julie received 36 points; John received 18 points and Sally received 30 points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Evaluatee** | **Bob** | **Julie** | **John** | **Sally** | **TOTAL** |
| **Bob** | --- | 8 | 7 | 6 | 21 |
| **Julie** | 11 | --- | 13 | 9 | 22 |
| **John** | 9 | 4 | --- | 5 | 18 |
| **Sally** | 0 | 8 | 0 | --- | 8 |
| **Total** | 20 | 20 | 20 | 20 | -- |

Please complete the chart below with your group member names.

|  |  |
| --- | --- |
|  | **TOTAL** |
| **Your Name Goes Here** | --- |
| **Student 2** |  |
| **Student 3** |  |
| **Student 4** |  |
| **Student 5** |  |
| **Total** | **20** |

Briefly justify the point allotment you assigned to each group member.