**Team Presentation Evaluation Form** Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(please print clearly)

Title of presentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evaluator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Criteria**  |
|  | **0** | **1.25** | **2.5** | **5** | **Points** |
| **Organization**  | Audience cannot understand presentation because there is no logical sequence of information. No transitions between topics and speakers  | Audience has some difficulty following presentation because one or more students are disorganized. Few to no transitions between topics and speakers  | Group presents information in logical sequence which audience can follow. Some transitions between topics and speakers  | Group presents information in logical, interesting and easily followed sequence. Excellent transitions between topics and speakers  | \_\_ x 5 |
| **Content** **Knowledge**  | Group does not have grasp of information and cannot answer questions about the subject  | Group appears uncomfortable with information and rely heavily on notes  | Group is at ease with content and is able to answer most questions but fails to elaborate  | Group demonstrates full knowledge (more than required) with good explanations and elaboration  | \_\_\_ x 5 |
| **Visuals**  | Generally difficult to read; cluttered and inadequate. Visuals not properly cited. Presentation had four or more spelling errors/grammatical errors  | Visuals that rarely support text and presentation. Few visuals properly cited.Presentation had three misspellings and/or grammatical errors  | Visuals closely related to text and presentation. Most visuals properly cited. Presentation has no more than two errors  | Visuals reinforce screen text and presentation. All visuals properly cited. Presentation has no misspellings or grammatical errors  | \_\_\_ x 3 |
| **Delivery**  | Group excessively reads from slides; has poor enunciation and mispronounces terms frequently; speaks too quietly for entire audience to understand; presented for less than 10 minutes  | Group reads from slides some; terms mispronounced several times; audience members have difficulty hearing presentation sometimes  | Group avoids reading from slides; most terms pronounced correctly and clearly throughout; all group members speak audibly; presented between 30-35 min  | Group avoids reading from slides; all terms pronounced precisely; all group members enunciate clearly; presented for 35 minutes  | \_\_\_ x 3 |
| **Interaction with the Audience** | Group does not encourage participation from audience | Group encourages little participation; only responds to audience questions | Group encourages some participation; by using group discussion and questions to the audience | Group encourages participation; actively engages audience; clearly designed as interactive presentation | \_\_\_ x 4 |
| **Evaluator Comments on reverse of form as needed\***  Total Points  | **\_\_\_/100**  |