**Team Presentation Evaluation Form** Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(please print clearly)

Title of presentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evaluator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Criteria** | | | | | |
|  | **0** | **1.25** | **2.5** | **5** | **Points** |
| **Organization** | Audience cannot understand presentation because there is no logical sequence of information. No transitions between topics and speakers | Audience has some difficulty following presentation because one or more students are disorganized. Few to no transitions between topics and speakers | Group presents information in logical sequence which audience can follow. Some transitions between topics and speakers | Group presents information in logical, interesting and easily followed sequence. Excellent transitions between topics and speakers | \_\_ x 5 |
| **Content**  **Knowledge** | Group does not have grasp of information and cannot answer questions about the subject | Group appears uncomfortable with information and rely heavily on notes | Group is at ease with content and is able to answer most questions but fails to elaborate | Group demonstrates full knowledge (more than required) with good explanations and elaboration | \_\_\_ x 5 |
| **Visuals** | Generally difficult to read; cluttered and inadequate. Visuals not properly cited.  Presentation had four or more spelling errors/grammatical errors | Visuals that rarely support text and presentation. Few visuals properly cited.  Presentation had three misspellings and/or grammatical errors | Visuals closely related to text and presentation. Most visuals properly cited.  Presentation has no more than two errors | Visuals reinforce screen text and presentation. All visuals properly cited.  Presentation has no misspellings or grammatical errors | \_\_\_ x 3 |
| **Delivery** | Group excessively reads from slides; has poor enunciation and mispronounces terms frequently; speaks too quietly for entire audience to understand; presented for less than 10 minutes | Group reads from slides some; terms mispronounced several times; audience members have difficulty hearing presentation sometimes | Group avoids reading from slides; most terms pronounced correctly and clearly throughout; all group members speak audibly; presented between 30-35 min | Group avoids reading from slides; all terms pronounced precisely; all group members enunciate clearly; presented for 35 minutes | \_\_\_ x 3 |
| **Interaction with the Audience** | Group does not encourage participation from audience | Group encourages little participation; only responds to audience questions | Group encourages some participation; by using group discussion and questions to the audience | Group encourages participation; actively engages audience; clearly designed as interactive presentation | \_\_\_ x 4 |
| **Evaluator Comments on reverse of form as needed\***  Total Points | | | | | **\_\_\_/100** |