Assigned: DATE

Abstract Due: DATE

FINAL PRESENTATION: DATE

All Team Presentation abstracts will follow the guidelines for podium presentations used by the International Meeting for Simulation in Healthcare as follows:

DESCRIPTION:

Each Team will be evenly matched with representation from each profession as enrolled allows. Teams will be required to research and present on their topic to the class on the final day of the course. Presentations should not exceed 45 minutes. Presentation format is up to the team and should be **interactive**. Both faculty and peer review will be used to evaluate the presentations.

You and your colleagues are preparing documents for a professional conference on teamwork and collaboration and its impact on patient safety. To simulate that experience this assignment requires you to submit a Team Presentation Proposal Abstract and complete a CE Form (an educational form consists of objectives (n=3), brief overview of content covered, teaching strategies, timeline and presenter responsible for each section). The following will assist you in the preparation of those documents:

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| Element | Required Details | Points |
| Title of Presentation  *(to be used for abstract and CE form)* | Please prepare a short working title (10 word limit) that could be used for promotion and registration purposes for the conference. Choose a title that is short, succinct, descriptive, and attractive, so as to catch the learner’s attention. | 3 |
| Presenters  *(to be used for abstract and CE form)* | Last Name, First Name and email address of all proposed presenters | 2 |
| Presentation Overview | This short description (75 word limit) should highlight the main topics to be covered and include rationale for why the proposed topic is important to the learner. The team presentation overview should clearly and attractively “sell” the proposed presentation. | 5 |
| Abstract | Please include a very detailed but concise (600 word limit) description of all components of the presentation. This information is used by the Section Review Teams during the peer-review process. Include any background which will help reviewers better understand the course content and how it is intended to be delivered. Describe active learning strategies in this section. Please include references in this section. | 20 |
| Learning Objectives  *(for CE form)* | Three (3) learning objectives that accurately describe the main objectives of the presentation are required. Using the same example but highlighting the word for each TYPE of objective below:  Please include the following components in your learning objectives:   1. **ACTION** *component. Ask the question, “What do I want participants* ***to DO*** *as a result of this activity?” This section of the objective must contain a verb of action. (Use words like assemble, identify, develop, etc.)*  * ***ASSEMBLE*** *the components of two critical care scenarios using the process to guide future scenario development.*  1. **SUBJECT***component. Ask the question, “What subject or topic do I want participants* ***to LEARN*** *as a result of their participation in the activity?”*  * *Describe a* ***DEBRIEFING STRATEGY*** *for use in an existing simulation scenario.*  1. **MEASURE** *component. Ask the question, “How will the participant MEASURE his/her success in implementing the knowledge gained in the activity?”*  * *Create a hypothesis statement for* ***ONE POTENTIAL RESEARCH EFFORT****.* | 10 |
| Time Allocated  *(for CE form)* | Outline each major component of the presentation, and the corresponding amount of time (in minutes) planned for each. Total time for this presentation should equal 45 minutes – including Q&A. | 10 |
| Evaluation  *(for CE form)* | Describe how you will evaluate your audience’s learning of the material. This could be accomplished with a quiz, survey or other assessment tools. | 10 |
|  | **TOTAL** | **60** |