**Team Presentation and Handout Evaluation Form**

Student Names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please print clearly)

Date of Presentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Drug Topic Presented: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Evaluator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Criteria** |
|  | 0-1 | 2-3 | 4-5 | **Points** |
| **Goals and Objectives** | - not stated clearly or emphasized- not reflected in discussion | - some not stated clearly- not emphasized in discussion | - clearly stated and emphasized- all objectives covered/ met |  |
| **Organization** | - unorganized- attention is largely focused on trivial or  marginally relevant information - difficult to follow- lacks transitions between speakers and/or topics | - somewhat organized - attention is mostly focused on key points - somewhat difficult to follow - weak transitions between some topics or speakers | - logically organized- attention is focused on key points- easy to follow - good transitions between topics and speakers |  |
| **Content Knowledge** | - lacks understanding/ command of topic- relies heavily on slides/ notes to explain  concepts- not prepared to respond to questions; relies  heavily on notes | - demonstrates fair understanding and command  of topic- relies somewhat on slides/ notes to explain  concepts - responds to questions knowledgably /confidently  with little use of notes | - demonstrates good understanding and  command of topic- able to explain concepts without reading  slides/ notes- responds to questions knowledgably/  confidently without use of notes |  |
| **Media and Visuals*****Slides and Handout*** | - font and colors difficult to read on most materials- most slides /portions of the handout contain too  much information - ideas are not summarized- four or more spelling/ grammatical errors- many sources incorrectly referenced | - font and colors somewhat difficult to read - some slides/ portions of the handout contain too  much information- most ideas summarized to support presentation- two or three spelling/ grammatical errors- most sources correctly referenced | - font and colors easy to read - information limited to one idea per slide and is  appropriately balanced on handout- ideas summarized to support presentation- no spelling/ grammatical errors- correctly referenced |  |
| **Delivery** | - excessive reading from slides- poor eye contact- little voice projection; difficult to hear/understand- many incorrect pronunciations- inefficient use of time- too fast or too slow- poorly poised and not professional- many distracting gestures or mannerisms | - some reading from slides- fair eye contact- varying voice projection suggesting decreased  confidence or interest - correct pronunciation of most terms- somewhat efficient use of time- fair pace- mostly poised and professional- few distracting gestures or mannerisms | - avoids reading from slides- good eye contact- voice projects confidence and interest- correct pronunciation of terms- efficient use of time- good pace- poised and professional- no distracting gestures or mannerisms |  |
|  Total Points 🡪 |  /25 |

Evaluator Comments (Continue on back of the form as needed):