

Date

Robert A. Blouin, PharmD  
Executive Vice Chancellor and Provost  
Vaughn and Nancy Bryson Distinguished Professor  
University of North Carolina at Chapel Hill  
CB# 3000, 104 South Building  
Chapel Hill, NC 27599-3000

Dear Provost Blouin:

In consultation with the faculty of the Division of *division name* within the UNC Eshelman School of Pharmacy, it is my pleasure to recommend *Employee's name* for reappointment/appointment at the rank of Adjunct *TITLE* in the UNC Eshelman School of Pharmacy's Division of *division name*. This appointment would be an at-will, non-salaried position beginning *Date*. Notice that the employment conferred is "employment at will" subject to continuation or discontinuation at the discretion of the Chancellor or the Chancellor's designee and will be reviewed periodically.

*Employee's name* areas of expertise are (see following examples: epidemiology, pharmaceutical health services research, and healthcare economics). He/she contributes to our Division by (see example: teaching in PHYC 431). *Employee's name* is willing to serve on graduate student committees as well as work with our students and faculty in collaborative research and scholarship.

I hope that you will accept this recommendation and grant this request.

Sincerely,

name  
Professor and Chair

BLS/co

Approved:

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Dhiren Thakker, Ph.D.  
Interim Dean and Howard Q. Ferguson Distinguished Professor  
UNC Eshelman School of Pharmacy