



Becoming an Federal Work-Study Supervisor



Talk to your department. Determine if you have a sufficient volume of tasks to keep a work-study student busy. You'll also want to consider which staff (1 or more) will supervise the student, and how the position might benefit the student and your team.

Review the [FWS Supervisor](#) and [JobX Supervisor](#) training presentations on the web.



Complete the [FWS Supervisor Training Certification form](#).

In 1-3 business days, you'll receive an email informing you that you have been granted access to the JobX system. Complete your job posting and submit it for review & posting.



Still have questions? Contact the FWS Team at work-study@unc.edu