Date

Robert A. Blouin, PharmD

Executive Vice Chancellor and Provost

Vaughn and Nancy Bryson Distinguished Professor

University of North Carolina at Chapel Hill

CB# 3000, 104 South Building

Chapel Hill, NC 27599-3000

Dear Provost Blouin:

In consultation with the faculty of the Division of ***division name*** within the UNC Eshelman School of Pharmacy, it is my pleasure to recommend ***Employee’s name*** for reappointment/appointment at the rank of Adjunct ***TITLE*** in the UNC Eshelman School of Pharmacy’s Division of ***division name*** . This appointment would be an at-will, non-salaried position beginning ***Date***. Notice that the employment conferred is "employment at will" subject to continuation or discontinuation at the discretion of the Chancellor or the Chancellor's designee and will be reviewed periodically.

***Employee’s name*** areas of expertise are (see following examples: epidemiology, pharmaceutical health services research, and healthcare economics). He/she contributes to our Division by (see example: teaching in PHYC 431). ***Employee’s name*** is willing to serve on graduate student committees as well as work with our students and faculty in collaborative research and scholarship.

I hope that you will accept this recommendation and grant this request.

Sincerely,

name

Professor and Chair

BLS/co

Approved:

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Angela DM Kashuba, BScPhm, PharmD, DABCP, FCP

Dean, UNC Eshelman School of Pharmacy

John A. and Margaret P. McNeill, Sr. Distinguished Professor

Director, Clinical Pharmacology and Analytical Chemistry Core, UNC Center for AIDS Research

Adjunct Professor of Medicine, UNC School of Medicine, Division of Infectious Diseases

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